



Hodag Heritage Festival Food Vendor Requirements

Saturday May 18, 2024

Food Vendors open from 9 am to 7 pm

(Live music and beer available till 8 so vendors are welcome to stay later)

Pioneer Park, Rhineland, WI



**Presented by the
Rhineland Area Chamber of Commerce,
the Pioneer Park Historical Complex, and
The Hodag Store**

Booth Prices and Sizes

Single: 10'x10' - \$100

Double: 10'x20' - \$200

Overview

- ◆ The Chamber reserves the right to make booth location adjustments as deemed necessary for the successful operation of the event.
- ◆ Booth spaces may not be transferred, sold or sublet.
- ◆ No electricity or security is provided.
- ◆ All sales activities and displays must be confined to exhibitor booth space.
- ◆ All participants are responsible for making sure their exhibition area is clean of waste during and after the show.
- ◆ Exhibitors shall furnish their own tables, chairs and tent canopies.
- ◆ All participants will refrain from the operation of any machine, or to project sound at a level, which might be objectionable or interfere with the overall success and enjoyment of the event.
- ◆ All participants will provide any safety guards, shields, or precautions to prevent possible injury to event attendees, residents and visitors (includes tent weights).
- ◆ All participants agree not to distribute any dangerous or harmful articles of any kind.
- ◆ *No refunds will be issued. Event held rain or shine.*

Exhibitor Application Acceptance

- ◆ Food Vendors must provide a complete list of items to be sold.
- ◆ If Exhibitors participated in a previous show, photos are not required.

Set Up - 7 am to 9 am

- ◆ Early Set Up is Prohibited
- ◆ ALL PARTICIPANTS MUST CHECK IN at the Chamber booth BEFORE setting up.
- ◆ Chamber staff will direct you to your assigned space. Vehicles must be moved to designated area immediately after unloading.
- ◆ Vehicles must be parked no later than 8:30 a.m. in designated parking areas/
- ◆ Certain areas will be barricaded for concession & safety purposes. No vehicles are allowed to move inside the barricades during vendor open times for safety purposes.
- ◆ *Please Be Cooperative and Respectful of Fellow Exhibitors.*

Tear Down

Vendor Tear Down—7pm (Live music and beer available till 8pm so vendors are welcome to stay longer)

- ◆ No tables or materials may be removed before 7:00 p.m.
- ◆ Exhibitors may park near their booth for loading AFTER 6:00 p.m.
- ◆ *Vehicles must be moved immediately after loading, or they will be towed at the owner's expense.*

Products Sold

The Chamber reserves the right to question, deny and remove any exhibitor and/or products that do not comply with the rules and integrity of the event.

Failure to comply with the rules may result in expulsion from the show without refund.

- ◆ *As a festival, we must comply with the Oneida County Health Department (OCHD) in their food vendor regulations. Once you fill out the Food Vendor Application, you will be contacted by Rachel Boehlen, the Community and Member Engagement Director of the Rhineland Area Chamber of Commerce. She will email you a form to fill out and send to the OCHD, as well as a checklist to keep in your food stand the day of the event. More details on this will come in the email.*
- ◆ *Comply with all State, County and City ordinances which govern the operation of public events.*

Applications will be reviewed by the Chamber and/or Hodag Heritage committee, and vendors accepted will receive notification of the committee's determination. This application shall become a contract upon acceptance by the Rhineland Area Chamber of Commerce and upon receipt of full payment of registration fee.

Hodag Heritage Festival Food Vendor Application

Saturday May 18, 2024

FIRST NAME: _____ LAST NAME: _____

REQUIRED S-240 VENDOR INFORMATION

Exemption Codes: 1) Exempt sales only or display only

2) Multi-level marketing company pays sales tax

3) Nonprofit occasional sales exemption

4) Exempt occasional sales

WI Seller's Permit # (15 digits starting with 456): _____ SSN (last 4 digits): _____

FEIN (last 4 digits): _____ EXEMPTION CODE: _____

LEGAL BUSINESS NAME (If not Sole Proprietor): _____

DOING BUSINESS AS (DBA) NAME (If applicable): _____

PHONE #: _____ MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

MULTI-LEVEL MARKETING COMPANY (if Claiming Code 2 Above): _____

COMPLETE DESCRIPTION OF FOOD TO BE SERVED:

BOOTH SPACES WILL BE ASSIGNED WHEN YOU CHECK IN WITH THE CHAMBER UPON ARRIVAL.

Food Vendor -

☐ Single: 10' x 10' - \$100

☐ Double: 10' x 20' - \$200

FULL PAYMENT AND S-240 INFORMATION MUST BE INCLUDED TO RESERVE BOOTH SPACE. NO EXCEPTIONS. ONEIDA COUNTY HEALTH DEPARTMENT FORMS WILL BE EMAILED TO YOU TO FILL OUT ONCE YOU COMPLETE FOOD VENDOR APP.

By signing this application, I assume all responsibility for my exhibit and hereby release the Rhinelander Area Chamber of Commerce, Chamber employees and volunteers, the event sponsor and its employees and volunteers, the City of Rhinelander and Oneida County from claims of loss or damage of any kind. I have read the terms of the Hodag Heritage Festival and I understand and agree to comply with the requirements and rules.

By signing this application, I hereby release and agree to hold harmless the Rhinelander Area Chamber of Commerce, Chamber employees and volunteers, the event sponsor and its employees and volunteers, the City of Rhinelander and Oneida County from any damage to my property or any personal injury which I or my employees/helpers may sustain while participating at the Hodag Heritage Festival. Further, I agree to abide by the rules for participation as listed in this agreement. I understand that failure to follow the policies and guidelines may result in expulsion from the Hodag Heritage Festival and face any legal action that may result from the Exhibitor's actions. I agree to be responsible for all applicable local, state and federal taxes. I understand that the Chamber and related organizations do not carry insurance to cover personal property, and that all exhibit materials and products related to the Hodag Heritage Festival are stored and displayed at the my own risk. The Rhinelander Area Chamber of Commerce suggests all Exhibitors maintain their own insurance. The Chamber will not be responsible for the safety of property from theft, damage from fire, water, storm or any other causes. Participants are advised to carry insurance for loss and public liability. Participants are charged with knowledge of all applicable laws, ordinances and regulations. The Chamber reserves the right to restrict exhibits because of noise, method of operation, materials, or for any reason that becomes objectionable. The Chamber also reserves the right to prohibit or evict participants who may detract from the general character of the Hodag Heritage Festival as a whole. The Chamber will not provide any refunds. In the event of flood, fire, strike, riot, civil commotion, and act of God, other uncontrollable circumstance, the Chamber may decide to cancel the event. Otherwise, the festival will be held rain or shine on Saturday, May 18, 2024. **THERE IS NO RAIN DATE.**

Signature: _____ Date: _____

CHECK PAYABLE TO: RACC (Rhinelander Area Chamber of Commerce)

POST OFFICE BOX 795 | RHINELANDER, WI 54501 | 715-365-7464 | www.RhinelanderChamber.com

Chamber Use Only -

Date Received _____ Juried _____ Accepted _____ Booth # _____

Paid: Check # _____ Cash _____ Credit Card _____ Staff Name _____