



40th ART FAIR ON THE *Courthouse Lawn*

Saturday, June 12, 2027 9am-3pm
Booth Application & Vendor Requirements

Early Bird Booth Prices

Arts & Crafts

Single: 10'x10' - \$75 (\$100)

Double: 10'x20' - \$100 (\$125)

Triple: 10'x30' - \$125 (\$150)

Food

Single: 10'x10' - \$150 (\$175)

Double: 10'x20' - \$250 (\$275)

After May 21, 2027, prices increase by \$25. The amounts shown in the parentheses () above reflect this adjustment.

Overview

- The Chamber reserves the right to make booth location adjustments as deemed necessary for the successful operation of the event.
- Booth spaces may not be transferred, sold or sublet.
- No electricity or security is provided.
- All sales activities and displays must be confined to exhibitor booth space.
- Participants are responsible for making sure their area is clean of waste during & after event. All vendor waste **MUST** be placed in designated dumpster shown on map. **Any excessive spills/mishaps on the grounds must be reported to the Chamber staff for proper cleanup.**
- Vendors shall furnish their own tables, chairs, tent canopies.
- Participants must not operate machinery or play sound at a volume that disrupts or interferes with the event.
- All participants must provide any equipment needed to prevent possible injury to event attendees and vendors (including tent weights). Food vendors should have a working fire extinguisher in the booth.
- **NEW: No animals, including dogs, are permitted in booths.**
- All participants agree not to distribute any dangerous or harmful articles of any kind.
- **No refunds will be issued. Event held rain or shine.**

Vendor Application Acceptance

- Vendors must send pictures of themselves physically producing their items, as well as pictures of the final products, with their application in order for the Art Fair Committee and Chamber to deem products acceptable.
- Food Vendors must provide a complete menu to be sold.
- If exhibitors participated in a previous show, photos are not required.

Setup - 5:30am to 8:30am

- **Early setup is prohibited.**
- **ALL PARTICIPANTS MUST CHECK IN at the Chamber booth before setting up. Please enter on Oneida Ave.**
- Vendors may park on the street near their booth for unloading. **Vehicles must be moved immediately after unloading to a designated parking area.**
- **Vehicles must be parked no later than 8:30am. Unmoved vehicles will be towed at owner's expense.**
- Certain areas and streets will be barricaded for concession and safety purposes.
- Please be cooperative & respectful of other exhibitors.

Tear Down - 3pm

- No tables or materials may be removed before 3:00pm.
- Vendors may park near their booth for loading **AFTER** 3:00pm.

Products Sold

- The Chamber reserves the right to question, deny, and remove any exhibitor and/or products that do not comply with the rules and integrity of the show. Failure to comply with the rules may result in expulsion from the show without refund.
- Participants must present their **OWN** work. **ALL ARTS OR CRAFTS ITEMS MUST BE HANDMADE.**
- **No pre-purchased, mass produced, or imported arts or crafts items will be permitted.**
- If you are preparing food onsite, you are considered a food vendor and must follow food vendor rules.
- Vendors must comply with all state, county, and city ordinances governing the operation of public events.

Parking

- No overnight camping is permitted in the Rhinelander city limits. Contact the Chamber for a list of accommodations.
- Driving on the Courthouse lawn/grass is prohibited.

Applications will be reviewed by the Chamber, if there are any issues with the application you will be contacted. **YOU WILL RECEIVE CONFIRMATION OF ACCEPTANCE WITHIN ONE MONTH.** This application shall become a contract upon acceptance by the Rhinelander Chamber and upon receipt of full payment of registration fee.

40th Annual Art Fair on the Courthouse Lawn - Saturday, June 12, 2027 - 9a-3p

LAST NAME: _____ FIRST NAME: _____

We are required to submit S-240 vendor forms to the state. Please provide the necessary information.

(If vendor does not have WI Seller permit number & claims their sales are tax exempt, exemption code number must be provided by vendor.)

Exemption Codes: 1) Exempt sales only or display only, 2) Multi-level marketing company pays sales tax,
3) Nonprofit occasional sales exemption, 4) Exempt occasional sales

WI Seller's Permit # (15 digits starting with 456): _____

SSN (last 4 digits): _____ FEIN (last 4 digits): _____ EXEMPTION CODE: _____

LEGAL BUSINESS NAME (If not Sole Proprietor): _____

DOING BUSINESS AS (DBA) NAME (If applicable): _____

PHONE #: _____ MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMAIL ADDRESS: _____

MULTI-LEVEL MARKETING COMPANY (if Claiming Code 2 Above): _____

Have you been a vendor at the Art Fair on the Courthouse Lawn before: ☐ Yes ☐ No

Please indicate product category:

- | | | | |
|--|---|--|--|
| ☐ WOODWORKING (Non-Furniture) | ☐ GLASS ITEMS | ☐ FURNITURE | ☐ RESIN |
| ☐ METAL | ☐ PAINTINGS | ☐ CANDLES/SOAPS/LOTIONS | ☐ FABRIC/CLOTHING |
| ☐ JEWELRY | ☐ OTHER (Describe Below) | | ☐ FOOD (Describe Below) |

COMPLETE DESCRIPTION OF ITEMS: (Please include pictures of the process and products for all non-food items.) (Feel free to attach)

BOOTH LOCATION REQUESTED FOR 2027 ART FAIR: _____

We will do our best to accommodate requests, but they are not guarantee. We reserve the right to make adjustments as deemed necessary.

Tentative booth spaces will be sent out in advance. Final booth spaces will be assigned at check in at the Chamber booth upon arrival.

ARTS/CRAFTS : ☐ SINGLE: 10' X 10' - \$75 (\$100) ☐ DOUBLE: 10' X 20' - \$100 (\$125) ☐ TRIPLE: 10' X 30' - \$125 (\$150)

FOOD VENDOR: ☐ SINGLE: 10' X 10' - \$150 (\$175) ☐ DOUBLE: 10' X 20' - \$250 (\$275)

Prices for registrations rec'd after 5/21 are reflected in parentheses ().

FULL PAYMENT AND S-240 INFO MUST BE INCLUDED TO RESERVE BOOTH SPACE. NO EXCEPTIONS.

Food Vendors: I agree to obtain and pay for both Health Department AND City Transient Merchant Licenses. Initials _____

By signing this application, I assume all responsibility for my exhibit and hereby release the Rhinelander Area Chamber of Commerce, Chamber employees and volunteers, the event sponsor and its employees and volunteers, the City of Rhinelander and Oneida County from claims of loss or damage of any kind. I have read the terms of the Art Fair on the Courthouse Lawn and I understand and agree to comply with the requirements and rules. I also certify that all items displayed and sold in my booth have been designed and created by me from raw materials and not manufactured items I purchased and amended.

By signing this application, I hereby release and agree to hold harmless the Rhinelander Area Chamber of Commerce, Chamber employees and volunteers, the event sponsor and its employees and volunteers, the City of Rhinelander and Oneida County from any damage to my property or any personal injury which I or my employees/helpers may sustain while participating at the Art Fair on the Courthouse Lawn. Further, I agree to abide by the rules for participation as listed in this agreement. I agree to be responsible for all applicable local, state and federal taxes. I understand that the Chamber and related organizations do not carry insurance to cover personal property, and that all exhibit materials and products related to the Art Fair on the Courthouse Lawn are stored and displayed at my own risk. The Chamber will not be responsible for the safety of property from theft, damage from fire, water, storm or any other causes. Participants are advised to carry insurance for loss and public liability. Participants are charged with knowledge of all applicable laws, ordinances and regulations. The Chamber reserves the right to restrict exhibits because of noise, method of operation, materials, or for any reason that becomes objectionable. The Chamber reserves the right to prohibit or evict participants who may detract from the general character of the Art Fair as a whole. The Chamber will not provide any refunds. In the event of flood, fire, strike, riot, civil commotion, act of God, and/or other uncontrollable circumstance, the Chamber may decide to cancel the event. Otherwise, the Art Fair will be held rain or shine on Saturday, June 12, 2027. THERE IS NO RAIN DATE.

Signature: _____ Date: _____

CHECK PAYABLE TO: Rhinelander Area Chamber of Commerce, P.O. Box 795, Rhinelander, WI 54501 | 715-365-7464 | www.RhinelanderChamber.com

Chamber Use Only: Date Rec'd _____ Products Accepted ☐ Payment Amt _____ Type of Payment _____ Staff _____